

Somers Point Board of Education Meeting (Thursday, October 20, 2022)

Generated by Tina Loder on Friday, October 21, 2022

President Staci Endicott called the meeting to order at 7:01pm

Open Public Meetings Statement

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, P.L. 1975, and as amended by P.L. 2020, c.11.

Flag Salute was led by Nassim Bernous

Roll Call:

Mrs. Stacie Brookbank, Mr. John Conover, Dr. Kathleen Dolton (Arrived at 7:05pm) Mrs. Jenna DeCicco, Dr. Alice Myers, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson, Vice President, Mrs. Staci Endicott, President

Members Absent: All Members were Present

Others Present: Dr. Michelle Carney-Ray-Yoder, Superintendent of Schools, Ms. Julie Gallagher, School Business Administrator/Board Secretary, Mrs. Amy Houck Elco, Attorney

Approval of Minutes

Motion was made by Dr. Myers, seconded by Mrs. Decicco to approve item A. Motion was carried with a Roll Call Vote of 8-0.

A. Minutes

Resolved that the following meeting minutes be approved as presented and available for release to the public upon request and according to policy:

Regular Meeting- 9/29/2022

Executive Meeting- 9/29/2022

Presentations

A. Superintendent's Presentation - Teachers/Students of the Month

Teachers of the Month

Tracy Esposito - Dawes Avenue

Larry Randour - Jordan Road

Students of the Month - Dawes Avenue

Kindergarten	1st grade	2nd grade	3rd grade
Mackenzie Berardi	Isabella Diaz	Nassim Bernous	Avery Bryan
Ximena Castillo Martinez	Marlow Guerrier	Charlotte Martinez	Tyler Granneman
Uriel Rojas-Lopez	Jocelyn Gonzalez Hernandez	Nicole Hamada	Marley Simpson
Chassidy Davis	Darrell Kelly	Margaret Foreman	

Students of the Month - Jordan Road

4th grade	5th grade	6th grade	7th grade	8th grade
K.J. Brown	Reilee Ursino	Olivia Freiling	Dominic Deluca	Ashley Dionicio Chavez

DISTRICT GOALS PRESENTATION

B. NJSLA Data Presentation

October 2022 Data Presentation (1).pptx (1,747 KB)

Public Forum-Agenda Items Only

Open Meeting to Public/Guidelines for Public Forum

Recommended Action: PUBLIC PARTICIPATION GUIDELINES: Public participation at a board meeting is intended to allow individual members of the public the opportunity to address the board and administration and comment on issues of public concern. If you have a question pertaining to litigation, student or personnel items, please see the Superintendent after the meeting as the Board does not discuss these matters in public as they

retain their rights to privacy. Please be further advised, that the Board does not endorse, or intend to endorse, any statements made during public comment periods and the person submitting such statements is responsible for any statements made which may be found to be slanderous, defamatory, or in violation of the law. If you would like to make a comment, please come up to the microphone and provide your name and address. All comments must be directed to the Board President and made in a respectful manner. Public comment is limited to three minutes per person. At the end of the three minutes, you will be notified your time is up. You are not allowed to "give" your minutes to anyone else. We will now be open to public comment. Public comment is limited to thirty minutes. President Staci Endicott opened the meeting to the public at 7:36pm and closed the meeting to the public at 7:37pm.

- No comments
-

School and Community

Correspondence

Thank you letter from Commissioner Coursey

[Commissioner Coursey - Thank You Letter.pdf \(56 KB\)](#)

Student and Community Affairs Committee Report

- Public Relations
- Safety and Security
- Redistricting
- Personnel

NJSAC Outcome Presentation

[**LINK TO NJQSAC PRESENTATION**](#)

Foundation for Education Liaison Report

- Reminder Saturday November 5th Trail of Two Cities
- always looking for new members
- looking for volunteers

City Council Liaison Report

- Nothing to report
- Mentioned having stronger presence at board meetings

Finance/Operations

Finance Committee Report

- Budget Timeline 22-23 timeline
- Architect of Record
- Solar
- Dawes Avenue Painting Project
- Personnel
- Contracts
- ASSA Application

Motion was made by Mrs. DeCicco, seconded by Mrs. Samuelson to approve items B-K. Motion was carried with a Roll Call Vote of 9-0

B. Transfer of Funds

Approve the Adjustments for the Budget as presented and made a part of these minutes:

[Monthly Transfers 0922.pdf \(90 KB\)](#)

[SEP 2022 Appropriations.pdf \(149 KB\)](#)

C. Secretary Report/Cash Report

Approve the Report of the Secretary for the month ending September 2022, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c)3 and that they certify that as of September 30, 2022, after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The board further approves the Cash Report for the month of -----

[Secretary Report 0922.pdf \(521 KB\)](#)

[Cash Report 0922.pdf \(44 KB\)](#)

[Monthly Board Certification 0922.pdf \(24 KB\)](#)

D. Treasurer's Report

Approve the Report of the Treasurer for the month ending September 2022 as presented, pursuant to N.J.A.C. 6A:23A-16.10(c) and that they certify that as of September 30, 2022, after review of the Treasurer's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer Report 0922.pdf (39 KB)

E. Bills for Payment

Approve the Bills List as presented and made a part of these minutes:

GENERAL - 9/2/22 - \$.10
GENERAL - 9/30/22 - \$23,609.27
GENERAL - 10/20/22 - \$ 621,126.83
CAPITAL - \$ 0
PAYROLL - \$ 1,341,570.70
TOTAL - \$ 1,986,306.90

SEPTEMBER 2, 2022.pdf (76 KB)

September 30, 2022 bills list.pdf (432 KB)

OCTOBER 20, 2022 BILLS LIST.pdf (505 KB)

F. Contract(s)

Approve the following contract(s) for the 2022-2023 school year:

Name of Company	Service	Fee
Integrity Transportation (GEHRSD)	SP-1 (CM18) Field Trips and Athletic	\$372.87/4 hours; \$99 each additional hour
Integrity Transportation (GEHRSD)	CM20A SPT-1 Dawes Avenue	\$55,960.20
Integrity Transportation (GEHRSD)	CM20D - Yale School Northfield	\$68,821.20
Integrity Transportation (GEHRSD)	CM20A SPT Dawes Avenue	\$79,277.40
Sheppard Bus Service (GEHRSD)	CM17G - ACSSSD	\$52,115.40
James Transportation (GEHRSD)	SP-A (McKinney - Vento) Pleasantville to Dawes. September 1,2022 - January 11,2023	\$20,008
Sheppard Bus Service (GEHRSD)	CM22I - CMCSSD	\$90,540
CMCSSD - Tuition	Student #15704859	\$52,250 including non resident fee
CMCSSD - Tuition	Student #997739	\$52,250 including non resident
CMCSSD - One-to-one aide	Student #15704859	\$28,325
ACSSSD - Tuition	Student #997731 9/1/22 to 9/29/22	\$6,000
Bancroft -Tuition	Student #997731 starting 9/30/22 to June 2023	\$66,763.17
Bancroft - Extraordinary services	Student #997731 starting 9/30/22 to June 2023	\$32,600

Please note above transportation to incur a 5% admin fee

G. Fund Raising Activity

Approve the following fundraising activity as recommended by Michelle Carney-Ray-Yoder, Ed.D., Superintendent of Schools:

Wyatt Hopkins 5th Annual Toy Drive
 *6-8th Grade Dance at Jordan to benefit Student Council - November 9, 2022

H. Comprehensive Maintenance Plan

Be it resolved, to approve the resolution to authorize the submission of the Comprehensive Maintenance Plan to the New Jersey Department of Education

I. ASSA Application

Approve the submission of the 2022-2023 school year Application for State School Aid (ASSA) to the New Jersey Department of Education.

J. Rowan University Agreement

Approve the Agreement for Student Internships between Rowan University and the Somers Point School District 09/07/2022 - 08/31/2023.

K. Donations

Approve the donation from the Somers Point Education Foundation in the amount of \$1,000 for Pre-K art supplies.

Curriculum

Instruction Committee Report

- QSAC
- Gifted Identification Procedures
- District Goals
- HIB Flyers
- BOY Data REVIEW
- Annual Curriculum & Instruction Calendar
- New Teacher Introduction
- Professional Development Agenda
- Curriculum Documents
- Sample Intervention Documents
- Evaluation Documents

Motion was carried by Mrs. DeCicco, seconded by Mrs. Samuelson to approve items B-J. Motion was carried with a Roll Call Vote of 9-0 on Items (C-J) and 8-1 on Item (B).

B. 2022-2023 DISTRICT GOALS

Approve the following 2022-2023 District Goals as recommended by Michelle Carney-Ray-Yoder, Ed.D., Superintendent of Schools:

DISTRICT GOALS

C. Out of District Professional Development

Approve the following Out of District Professional Development for the 2022-2023 school year as recommended by Michelle Carney-Ray-Yoder, Ed.D., Superintendent of Schools:

	Name	Program	Date(s)	Location	Fee
1	Katelyn Tobiasen	PIRS, Pyramid, and TPOT Reliability Course	10/18/2022	Virtual	\$750 Registration
2	Tim Williams	Gang Awareness Training	10/17/2022	SRI&ETC	N/A
3	Mary Pinnix	SEMI Fall Regional Meeting	10/20/2022	Trenton	\$60.73 Tolls/Mileage/Parking
4	Laura Venello	SEMI Fall Regional Meeting	10/20/2022	Trenton	Not to exceed \$125 Tolls/Mileage/Parking
5	Jeanette Cellucci	National Conference of Social Studies	12/03/2022	Philadelphia	\$355. Registration \$51.88 Travel
6	Entire Staff	Learning A-Z RAZ-PLUS Training Webinar	March		\$300
7	Carly Gruccio Nancy Mensch Kelle Venturi Dawn McGhee Donna Strandwitz	Teaching Strategies	Ongoing 09/00/2022 to 06/01/2023	Virtual	5@ \$137.50= \$687.50
8	Louann Bennett Suzanne DeLuca	Teaching Strategies	Ongoing 09/00/2022 to 06/01/2023	Virtual	2@ \$112.50= \$225

9	Karen Flower Suzanne Christopher Jodie Mairone Michele Sokalski	Video Continuing Education - Speech Therapy	Ongoing 09/00/2022 to 06/01/2023	Virtual	4@ 189. = \$756
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D. Field Trips

Approve the following field trips as recommended by Michelle CarneyRay-Yo0der, Ed.D., Superintendent of Schools:

	Teacher	School/Grade	Date	Destination	Cost	Reason
1.	Jen Rowe	JRS / 7th	11/07/2022	Walking Trip to Kennedy Park	N/A	Fall Festival Day of team building and fun
2.	Josh Tostevin	JRS/Band and Chorus	05/19/2022	Hersheypark	Total cost \$11,000 which includes \$6500 for the busses	Performance

E. Administration Evaluations

Approve the use of NJPEPL as the evaluation tool for the Somers Point Administrators for the 2022-2023 school year as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

[New Jersey Principal Evaluation for Professional Learning Observation Instrument.pdf \(228 KB\)](#)

F. Professional Staff Evaluations

Approve the use of the Danielson Framework for Evaluation as the evaluation tool for the Somers Point Professional staff for the 2022-2023 school year as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

[FFT-Smart-Card_Page_1.jpg \(692 KB\)](#)

G. Core Curriculum Documents

Approved attached core content curriculum for grades 4-8 as recommended by Dr. Michelle CarneyRay-Yoder, Superintendent.

[DRAFT_ 6th Grade Pacing Guide - Sheet1.pdf \(143 KB\)](#)

[DRAFT_ 5th Grade Pacing Guide - Sheet1.pdf \(90 KB\)](#)

[DRAFT_ 4th Grade Pacing Guide - Sheet1 \(2\).pdf \(112 KB\)](#)

[DRAFT_ 8th Grade Pacing Guide.pdf \(162 KB\)](#)

[DRAFT_ 7th Grade Pacing Guide.pdf \(158 KB\)](#)

H. Annual Curriculum & Instruction Plan/ Calendar

Approve the 2022-2023 School Year District Curriculum and Instruction Plan (Calendar), as recommended by Dr. Michelle CarneyRay-Yoder, Superintendent.

[2022.2023 Somers Point Academic Calendar.pdf \(693 KB\)](#)

I. New Teacher Induction

Approve the A.P.P.L.E. New Teacher Induction program developed by Dr. Michelle Kaas (Director of Curriculum) as recommended by Dr. Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

[Somers Point New Teacher Induction \(1\).pdf \(3,115 KB\)](#)

J. HIB Flyers

Approve the distribution of Harassment, Intimidation, and Bullying flyers for distribution, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Personnel

Negotiations Committee Report

- Moving forward, still in discussion

Motion as made by Mrs. DeCicco, seconded by Dr. Dolton to approve items B-J.
Final Resolution: Motion Passes 9-0

Roll Call Vote: Mrs. Stacie Brookbank, Mr. John Conover, Mrs. Jenna DeCicco, Dr. Kathleen Dolton, Dr. Alice Myers, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson, Vice President, Mrs. Staci Endicott, President

B. Retirements

Approve the following retirements as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Name	Position	School	Effective Date of Retirement	Last Day in District
Debra Katz	Secretary to the Superintendent	NYA	02/01/2023	01/31/2023

C. New Hires

Approve Jessica McNamara as a substitute custodian for the 2022-2023 school year at the rate of \$15.00 per hour as recommended by Michelle CarneyRay-Yoder, Ed.D. Superintendent of Schools:

D. FMLA / NJFLA Leave / Leave of Absence

Approve the following employees for FMLA/NJFLA as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Employee ID	FMLA/NJFLA/LEAVE	Dates
5495	Unpaid Leave of Absence	11/28/22 - 04/07/23

E. Stipends/Clubs/Activities

Approve the following Clubs and Activities, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools:

Name	Position	Stipend
Annette Langmead*	Art Club Advisor	\$2,430

*Replacing previously approved Robyn Nichols

F. Job Descriptions

Approve the following job descriptions as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Grade Level Advisor Job Description (1).docx (585 KB)

AIM Mentor Job Description Updated October 2022 - Google Docs.pdf (189 KB)

AIR PROGRAM JOB DESCRIPTION rev. September 2022.docx - Google Docs.pdf (97 KB)

HR Coordinator_ Superintendent Secretary Job Description.pdf (353 KB)

G. Winter Sports Coach

Approve the following for Winter Sports Coaching Positions for the 2022-2023 school year, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools:

Girls Varsity Basketball Coach: Zubayeth Syed

H. Interim Support Staff

Approve Michelle D. Roemer, Ed.D., as an interim support staff member @ \$300/day, on an as-needed basis) during the remainder of the 2022-2023 SY as recommended by Michelle CarneyRay-Yoder, Ed.D. Superintendent of Schools.

I. Custodian

Approve Bentic Aceves Anaya, as a custodian at a pro rated salary of \$40,000 starting Monday October 24th, 2022 to June 30th 2023 , as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools

J. Director of Special Education Stipend Adjustment

Approve Dr. Laura Venello as Director of Special Education with an adjusted stipend from \$10,000 to \$15,000 from July 01, 2022, to June 30, 2023, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools

Policy

Policy Committee Report

- Policies on agenda were discussed

Motion was made by Dr. Myers, seconded by Mrs. Samuelson to approve item B. Motion carried with a Roll Call Vote of 9-0.

B. First Reading

Recommended Action: Approve the first reading of the policy listed below (supporting regulation is for information only), as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Motion was made by Mrs. Samuelson, seconded by Mrs. DeCicco to approve item C. Motion carried with a Roll call vote of 9-0 with all policies except Policies P4216 & P3216 that had a Roll Call Vote of 8-1.

Action: C. Second Reading

Recommended Action: Approve second reading for all Policies listed below, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Public Forum

Open Meeting to the Public/Guidelines for Public Forum

President Staci Endicott opened the meeting to the public at 7:55pm and read the following notice: Public participation will be in accordance with District Policy #0167. Public participation will include, but not be limited to the following rules: a participant of the public will present his/her name, place of residence, and group affiliation if appropriate. Each participant will be limited to three (3) minutes per statement and the overall duration of the public comments shall not exceed 30 minutes.

- Alyson Carroll- Acknowledged paraprofessionals stated they are hard workers and they have a positive impact.
- Nany Mensch- Acknowledged paraprofessionals and stated they could not make it through the day without them.
- Julia Lindsey- Stated that the paraprofessionals are their backbones and they are more than just helping hands.
- Julie Parker- Stated without our paraprofessionals it would not be as successful as it is without them and they are equal to us.

Public comment was closed at 8:00pm

Board Forum

- Michael Sweeder- Stated he would like to applaud the donation from the foundation for education.
- Jenna DeCicco- Congratulations to the teachers and students of the month and happy to bring it back to the board meetings.
- Stacie Brookbank- Addressed the old dress code and when will the superintendent be meeting with the students.
- Alice Myers- Thanked the parents and teachers for the work they do to make the students active members in society.
- John Conover- Shout out to the Pre-K team. His child was home and wanted to go back to see his teacher Miss Donna.
- Staci Endicott- Acknowledged the donation for pre-k. Congratulations to Debbie Katz and congratulations to the teachers and students of the month. Acknowledged parent teacher conferences that they were well ran and it was great to be back in person.
- Dr. Cry- Stated the dress code is vague. Mr. Pugliese had one meeting with students and he will be having another one next week. The hand book is aligned with regulations and will be looked at in the spring as always.
- Stacie Endicott- Stated on Wednesday that the student leadership were holding positive signs and she liked that.

Board Goals and Norms

BOARD OF EDUCATION GOALS: *A concrete plan of usually 1-3 observable and measurable items that the group determines to work toward to achieve or complete in an identified period of time.*

SOMERS POINT BOARD OF EDUCATION GOALS 2022-23:

- 1.) The Board of Education will review the effectiveness of existing policies, update and create new policies where necessary, and support proposals that optimize district resources for the most effective delivery of instruction that will promote and improve student achievement.
- 2.) The Board of Education will strive to have effective and efficient Board and Committee meetings, and maintain the highest level of boardsmanship by following a set of collectively established norms, and encouraging and continuing participation in NJSBA sponsored meetings, training, and workshops.
- 3.) The Board of Education will review the Strategic Plan created in conjunction with the community, the teaching staff, and the administration in the Fall of 2015/Winter of 2016 and updated over the Summer of 2018 to determine the aspects of the plan that

have already been implemented as well as identify the items that need to be addressed moving forward.

BOARD OF EDUCATION NORMS: *Methods of interacting with one another that is mutually developed and collectively agreed upon that will enable the group to work together to create a dynamic of trust and rapport which will result in the ability to achieve identified goals.*

SOMERS POINT BOARD OF EDUCATION NORMS 2022-23:

- 1.) Preserve and maintain the confidentiality of interactions and communication among all Board Members.
- 2.) Continue to develop a shared dynamic of teamwork for the completion of tasks.
- 3.) Facilitate ongoing communication with each other regarding questions, concerns, sharing of information and/or new ideas, as per the requirements of the Open Public Meetings Act.

Board General Information - For Information Only

Board Calendar

NJSBA Upcoming Events

Administrative Monthly Reports - For Information Only

- A. Enrollment Report as of 10/20/2022 is 749
- B. Jordan Road Principal Report
- C. Dawes Avenue Principal and Director Report
- D. Director of Curriculum Instruction

Possible Executive Session

Motion was made by Mrs. Samuelson, seconded by Dr. Myers to enter into Executive Session at 8:14pm. Motion carried All in Favor

Recess to Executive Session for HIB and Attorney Client, we will be in executive session for approximately 15-30 minutes. Action may be taken.

Reconvene to Public Meeting at 8:28pm

Action May Be Taken After Executive Session

Motion was made by Dr. Myers, seconded by Mrs. Samuelson to approve items A-B. Motion was carried with a Roll call vote of 9-0

A. Acknowledge HIB Incidents

To acknowledge there was 1 HIB incidents reported for the Somers Point School District from 9/29/2022 to 10/20/2022 in accordance with N.J.A.C.6A:16-7.1.

B. Affirm HIB Incidents

To affirm there were 3 HIB incidents reported for the Somers Point School District from 8/19/2022 to 9/29/2022 according to N. J. A. C. 6A:-7.1.

Adjournment

Motion to Adjourn the meeting was made by Mrs. Samuelson, seconded by Mrs. Decicco at 8:39pm. Motion carried All in Favor

Respectfully Submitted,



Julie Gallagher
Business Administrator/Board Secretary